



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
LOS ANGELES COUNTY COMMISSION FOR
WOMEN**

**KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 372
LOS ANGELES, CA 90012
<http://LACCW.lacounty.gov>**

Monday, October 6, 2014

10:00 AM

AUDIO LINK FOR THE ENTIRE MEETING. (14-4616)

Attachments: [AUDIO](#)

Call to Order. (14-4514)

President Becky A. Shevlin called the meeting to order at 10:10 a.m., and welcomed the Commissioners and guests to the meeting.

Present: President Becky A. Shevlin, Commissioner Charlotte Lesser, Commissioner Dora de la Rosa,, Commissioner Veda E. Ward Ph.D., Treasurer Ana Maria Garcia, Commissioner Olivia G. Rodriguez and Commissioner Denita Willoughby

Excused: Vice President Alice S. Petrossian, Commissioner Carolyn Aoki-Hyatt, Commissioner Reiko Duba, Commissioner Norma L. Gallegos and Commissioner Gerda Govine Ed.D.

I. PRESENTATION

1. Presentation to the Honorable Supervisor Gloria Molina. (14-4516)

President Shevlin introduced and welcomed Honorable Supervisor Gloria Molina and proceeded to read a short biography highlighting her accomplishments during her tenure as a member of the Los Angeles County Board of Supervisors, First District. Her contributions and support to the Los Angeles County Commission for Women (LACCW); and her role in the creation of the LACCW.

Supervisor Molina thanked the Commission for inviting her and acknowledging her work. She applauded the work of the Commission and encouraged the Commissioners to keep up the good work, as there are many areas and issues regarding women that can benefit from the work of the Commission.

President Shevlin expressed her gratitude to the Supervisor for support of the Commission and taking time out of her schedule to address the Commission.

II. ADMINISTRATIVE MATTER

2. Approval of Minutes for the meeting of September 8, 2014. (14-4515)

On motion of Commissioner Charlotte Lesser, seconded by Commissioner Ana Maria Garcia, unanimously carried, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

III. REPORTS

3. President's Report for October 2014. (14-4518)

President Shevlin reported that she received the Leadership California Institute's Women 2014 Inaugural report on the status of Women in California local government, and she will provide a copy of the report to the Commissioners at a later date. She also reported that she sits on the Southern California Association of Government Council, which focuses on housing and economic development. She further reported that the Monrovia City Councilmembers will be signing proclamations regarding Breast Cancer and Domestic Violence Awareness at their October 7, 2014 Council meeting, and she will be attending the November 2014 Public Works Leadership Legacy Conference in Pasadena, CA.

4. Education Committee Report for October 2014 (Continued from the meeting of September 8, 2014). (14-3977)

Commissioner Rodriguez recommended that the Commissioners review the Description of Intern Expectation and Responsibilities (DIER) outline submitted by Commissioner Ward and provide revisions/recommendations at the November meeting.

After a brief discussion, the Commissioners concluded that it would be best to review and approve the DIER outline right away due to time constraint. The Commission by consensus directed staff to forward the DIER outline to Commissioner Govine for inclusion into the Internship Template.

Attachments: [SUPPORTING DOCUMENT-EDUC INTERN](#)

5. Executive Committee Report for October 2014. (14-4519)

President Shevlin reported that the Executive Committee held a teleconference meeting on September 15, 2014. They discussed the quorum for the October 9, 2014 and November 3, 2014 LACCW meetings. The Committee also discussed Commissioners' attendance, as well as the recommendation to invite the Sybil Brand Commission to come and address the Commission at the November 3, 2014 meeting.

A discussion was also held on whether the Commission should host a special event to celebrate the Commission's 40 year anniversary in addition to the Women of the Year Awards and Scholarship Luncheon (Luncheon). One of the recommendations was to have a wine and cheese event with the Board of Supervisors as recommended by Vice President Petrossian. The Commission will re-visit this recommendation at a future meeting.

Furthermore, the Committee discussed the possibility of recognizing women in the community (unsung Heroes) during the monthly meetings to acknowledge their accomplishments and contributions to the community.

By consensus the Commission favored sending letters of recognition, as well as publishing a blurb on the County's website to showcase the women's accomplishments.

6. Women of the Year Luncheon Committee Report for October 2014. (14-4520)

When asked about the status of the Luncheon timeline, staff reported that the Commission is on track.

7. Staff Report for October 2014. (14-4521)

Staff reported that County Human Resources (HR) is working on the Commission's request for HR data and HR is requesting more time to complete the report. The Commission would like to have the report prior to the November 3, 2014 LACCW meeting.

IV. DISCUSSION

8. Discussion and consideration for approval of a request for donation submitted by Dianne Bartlow, Department Chair, Department of Gender and Women's Studies, California State University Northridge. (14-4524)

Ms. Dianne Bartlow, Department Chair, Department of Gender and Women's Studies, California State University Northridge (CSUN), provided a brief overview of the "Phenomenal Woman Awards Ceremony and Fundraiser" event. She stated that the event celebrates women who have made outstanding contributions in the community, raises funds to sponsor special programs, supports students and faculty research, and finance scholarships for students majoring in Gender and Women's Studies. Ms. Bartlow also stated that the donation from LACCW would assist in offsetting some of the event costs.

Ms. Bartlow responded to questions posed by the Commission.

After discussion, on motion of Commissioner Olivia G. Rodriguez, seconded by Commissioner Denita Willoughby, unanimously carried, the Commission approved the donation request of \$1,500 to sponsor a table of female students and to underwrite the cost of the facility for the event.

President Shevlin thanked Ms. Bartlow for her informative presentation and asked that she return and provide the Commission with an update after the event.

Attachments: [SUPPORTING DOCUMENT](#)

V. MISCELLANEOUS

9. Commissioners' Announcements for October 2014. (14-4517)

Commissioner Garcia announced the diversity summit will be held at the end of October 2014.

Commissioner Rodriguez announced that October is Domestic Violence Awareness month and the Board of Supervisors will be making a proclamation at their October 7, 2014 meeting. She urged the Commissioners to wear purple to show support.

Commissioner Ward announced that she reached out to Supervisor Zev Yaroslavsky's office to confirm his availability to attend the November 3, 2014 LACCW meeting and is still awaiting a response. October 6, 2014 is "Bullying Prevention Day", and Commissioner Ward is working with R.U.T.H. YOUTHBuild on a project at CSU, Northridge. She also plans to attend the "Women for Racial Justice Breakfast" event on October 20, 2014.

Commissioner Lesser announced that she had the opportunity to meet the new president of the California State University of Long Beach (CSULB); and she also attended a grand gala at Torrance Memorial Hospital (TMH). TMH along with nine other hospitals, have formed a consortium to provide related medical services like those that are being provided by Kaiser Permanente Hospitals.

Commissioner Ward indicated that in light of the Commission's discussion and recommendation to recognize the unsung Heroes in the community, she is recommending the Commission send a letter of recognition to the new president of CSULB. Commissioner Lesser will draft the letter for the Commission's review at the November 3, 2014 meeting.

Commissioner De la Rosa announced that she attended a function at the Boys and Girls Club.

Commissioner Willoughby announced that this week is "Principal for a Day" week. In addition, Camp Fire organization is looking for women to serve as Board members.

President Shevlin announced that she is also on the Monrovia Read Literacy non-profit organization and participated in a Spanish immersion class.

Matters Not Posted

10. Matters not posted on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Commission subsequent to the posting of the agenda. (14-4522)

There were no matters presented for a future agenda.

Public Comment

11. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (14-4523)

There were no members of the public present to address the Commission.

Adjournment

12. Adjournment for the meeting of Monday, October 6, 2014. (14-4525)

On motion of Commissioner Veda E. Ward, Ph.D., seconded by Commissioner Willoughby, the October 6, 2014 meeting adjourned at 11:27 a.m..